Practical Project - Iteration 3

Group Meeting Report

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| Notice of Meeting and Agenda | 29/05/20246.00pmOnline via Discord |

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| Sponsor: | Noor Alani | Name of Group: | Freeza |
| Group Lead: | Romaine | Note taker: | Romaine |
| **Attendees:** | Romaine, Bren, Sukh | | |
| **Absent:** | - | | |
| **Please bring:** | - | | |
| **Agenda items:** | 1. Finalising Iteration 2. Upload everything and final hand in | | |

# Minutes

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| Agenda Item 1: | Finalising Iteration | Presenter: | Romaine |

#### Discussion:

Finalise all documents and tasks from Iterations 1 to 3

#### Conclusions:

Completed and handed in all documents

| Action items | Person responsible | Deadline |
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|  |
| * Enter action items here | Enter person responsible here | Enter deadline here |
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| Agenda Item 2: | Upload all documents to GitHub | Presenter: | Romaine |

#### Discussion:

Upload and hand in everything left to hand in. Final report to be done

#### Conclusions:

Gantt Chart and minutes to be uploaded and completed

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Upload final tasks | Romaine | 31/05/2024 |
| * Enter action items here | Enter person responsible here | Enter deadline here |

# Other Information

#### Date of next meeting: -